



South Dakota Board of Social Work Examiners

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OFFICIAL BOARD MINUTES

Teleconference

December 4, 2020-12:00PM CST/11:00AM MST

Members Present: Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member
Abby Rehorst, Lay Member
Kim Brakke, Lay Member

Members Absent: Karen Chesley, President

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen Geddes, Executive Assistant; Viki Isler, Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General, Ryan Loker, DSS Legal Services, Marilyn Kinsman, DSS, Dave Mendel, NASW-SD

Call to Order/Welcome and Introductions: Chesley had requested Herrboldt chair the meeting. Herrboldt called the meeting to order at 11:02AM MST. Herrboldt welcomed new lay board member, Kim Brakke of Pierre.

Roll Call: Herrboldt requested Lesselyoung call the roll. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes. A quorum was present.

Corrections or additions to the agenda: Tellinghuisen requested to add the introduction of DSS new legal services counsel, Ryan Loker. Herrboldt welcomed Loker. Loker advised he will be handling the general day to day counsel for the Board. The Attorney General's office will assist in the case of a contested hearing or adversarial proceeding. Loker advised this will bi-furcate legal support and avoid a potential conflict of interest in the case of conflicted proceedings.

Approval of the agenda: Forgy made a motion to approve the agenda with the addition. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

Public Comment: Herrboldt called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting September 11, October 23, 2020: Stratman made a motion to approve the minutes from September 11, 2020. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes;

Rehorst, yes; Brakke, yes. Forgy made a motion to approve the minutes from October 23, 2020. Gray seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

FY Financial Update: Lesselyoung reported fiscal year-end figures as of October 31, 2020: revenue of \$26,979.60, expenses of \$36,413.05, and cash balance of \$216,702.72.

ABA Report: Bruns presented on behalf of the ABA committee. She advised there are currently 53 individuals registered with the Behavior Analyst Certification Board at the BCaBA level or above. There are new legislative actions that will take effect in January establishing ABA services as essential health benefits. This may increase the demand for services in the State. Bruns and Isler advised USD is moving to implement certification courses to fulfill the academic requirements to become a licensed ABA in SD. Isler advised LifeScape is a part of the discussion to provide instruction. The certification courses are approved through the Behavior Analyst Certification Board and are pending with SD Board of Regents. They anticipate classes starting in the Fall of 2021. Forgy questioned online access. Isler anticipates classes to be offered online and on campus but there is nothing definitive. Lesselyoung advised there are currently 33 licensed ABAs in SD.

Update on temporary licensure under Executive Order: Kinsman advised she had not been notified of an extension at this time but will keep the Board office updated.

Update on Records Retention: The final copy was submitted for processing. It was amended to retain expired license files for 40 years upon the advice of Teresa Schulte, Administrative Law Judge, DSS. The Board office will work with an outside vendor to scan the old files and upload to the new operating system with Albertson Consulting. The transition to the new system was approved by Chesley and a vote of the Psychology Board. The cost will be shared by Social Work and Psychology on a per licensee basis. Once the system is operational, Albertson Consulting will submit an additional bid for the electronic document management system.

ASWB 2021 Education Conference-April 20-May 1, 2021-Virtual: All are encouraged to attend. Herrboldt questioned the new board member training and encouraged Brakke to follow up with the Board office for additional information.

Schedule next meeting date: The next meeting is set for February 5, 2021 via teleconference at 12PM CST/11AM MST. Forgy suggested the following meeting be held in person in Sioux Falls in conjunction with the NASW SD meeting. The Board will address at the next meeting.

Executive Session Pursuant to SDCL 1-25-2: Forgy made a motion to enter executive session at 11:34AM. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes. Bruns, Stanley, Kinsman and Mendel exited the meeting. The Board exited executive session at 11:51AM.

Complaints/Investigations:

#272-Gray advised the complaint is pending.

CSW-PIP Supervision Contracts:

Stratman made a motion to approve the following contracts. Forgy seconded the motion.

MOTION PASSED by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

Hanlon, L.: Supervision with Lahammer and Berard beginning October 1, 2020.

Hoeltzner, T.: Supervision with Sanderson beginning October 19, 2020.

Davis, K.: Supervision with Arens-Beauchamp beginning October 21, 2020.

Fett, E.: Supervision with Allen beginning November 13, 2020.

Lang, M.: Supervision with Peterson beginning October 16, 2020.

Wood, H.: Supervision with Zimmerman beginning October 7, 2020.

Rowen, G.: Supervision with Barnes beginning September 14, 2020.

Smith, K.: Supervision with Anderson beginning September 1, 2020.

Ridl, K.: Supervision with Bass beginning September 1, 2020.

Dreier, K.: Supervision with Engdahl beginning September 7, 2020.

Berry, R.: Supervision with Goodall beginning September 14, 2020.

Hericks, M.: Supervision with Hunter beginning November 16, 2020.

Stratman made a motion to approve the following contract. Forgy seconded the motion.

MOTION PASSED by roll call vote. Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

Laidlaw, M.: Supervision with Arens-Beauchamp beginning September 16, 2020.

Forgy made a motion to approve the following contract based on active licensure (extension of executive order for temporary licensure). Brakke seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

Langat, B.: Supervision with Herrboldt beginning October 27, 2020.

CSW-PIP Applicant Approvals:

To expedite licensure, the Board had agreed to have Chesley review and approve the out of state applicants for licensure prior to the Board meeting. The following applicants were approved for licensure by Chesley during calendar year 2020. Stratman made a motion to ratify the following applicants as approved by Chesley. Rehorst seconded the motion. **MOTION PASSED** by roll call vote Forgy, abstain; Herrboldt, abstain; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

12/04/2020 Meeting

Petersen, David
Thyberg, Rachel
Carroll, Betsy

Ernst, Susan
Peterson, Erika
Taylor, Bailee
Hodge, Chabli
Thomsen, Sheila

Applicants approved for licensure noted in the previous meetings for 2020:

9/11/2020 Meeting

Cotton, Holly
Tennyson, Sonja
Wilson, Joseph

06/11/2020 Meeting

Cotton, Paul
Dolce, Philomena

04/09/2020 Meeting

Broden, Renae
Munsterteiger, Else
Buckingham, Kelly
Fredsaal, Lisa
Larson, Tonya

Any other business coming in between date of mailing and date of meeting: There was no other business.

Stratman made a motion to adjourn at 1:02PM MST. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes; Brakke, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.